

# Steps in Application for ARSP ACCREDITATION OF BACTERIOLOGY LABORATORIES

## Qualifications



A institution with tertiary clinical laboratories in the Philippines



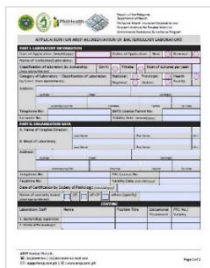
Performs microbiological testing and analysis of samples from humans



Is applying for reimbursement from PhilHealth of select antibiotics in the Philippines National Formulary

Reference: [Administrative Order: 2015-0049](#) & [PhilHealth Advisory No. 07-01-2010](#).

## Requirements



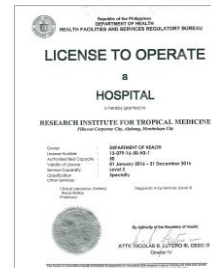
Fully accomplished ARSP Accreditation Application Form



Floor Plan (photocopy) and Photos of the Bacteriology Laboratory



Application Fee of Php 7,000.00



Hospital License to Operate

## Procedure for Application

1

Download the ARSP Accreditation Application Form from the following websites:

- Antimicrobial Resistance Surveillance Program website: [www.arsp.com.ph](http://www.arsp.com.ph)
- Research Institute for Tropical Medicine (RITM) website: [www.ritm.gov.ph](http://www.ritm.gov.ph)



2

Fill-up the ARSP Accreditation Application Form:

- Electronically or
- Manually



Fill up the form in the computer and print. OR



Print the application form and fill-up manually.

3

Pay the application fee either by:

**Direct payment**

- RITM's Cashier
- Account Name: "ARSP Accreditation of Bacteriology Laboratory"

**Bank Deposit**

- RITM's Landbank Account: SA 3832-1001-36
- Note: "Payment for ARSP Accreditation"

4

Submit the following documents to ARSP on or before the last working day of August:

- Filled-up ARSP Accreditation Application form
- Photocopy of Official Receipt for Direct Payment or Photocopy of Deposit Slip for Bank Deposit
- Photocopy of Floor Plan and Photos of Bacteriology Laboratory



You may submit the documents directly to the ARSP Office or opt to send them through mail using the address below.

- Only submissions received by the last working day of August will be included in the cycle of that accreditation year. Incomplete submission will not be processed.
- Dispatch of EQAS unknown will be on October of the same year.
- For those who passed the proficiency test, a certificate of prevailing hotels rates will be requested.

Image Sources: hospital: [www.clipartpanda.com](http://www.clipartpanda.com); check: [www.clipartbest.com](http://www.clipartbest.com); floor plan, pay in cash: [www.dreamstime.com](http://www.dreamstime.com); computer monitor: [www.png.png.com](http://www.png.png.com); pdf download icon: [www.iconarchive.com](http://www.iconarchive.com); keyboard & red folder: [www.softicons.com](http://www.softicons.com); hand with pencil: [www.sites.google.com](http://www.sites.google.com)



Antimicrobial Resistance Surveillance Program, Research Institute for Tropical Medicine - Department of Health  
9002 Research Drive, Filinvest Corporate City, Alabang, Muntinlupa City 1781 Philippines

Direct Line: (02) 809-9763 Trunk Line: (02) 807-2631 to 32 loc. 243 Email: [eqap@arsp.com.ph](mailto:eqap@arsp.com.ph) | [secretariat@arsp.com.ph](mailto:secretariat@arsp.com.ph)